

Welcome to Clapham Manor



Clapham Manor
*Primary School &
Nursery*

Growing Brighter Futures



Who's who for 2026/27

LMT (Leadership and Management Team)

Executive Headteacher

Mr James Broad



Head of School

Mr Jim Mather

Assistant Headteacher for Inclusion

Mr Christian Matheron



Assistant Headteacher for Teaching and Learning

Ms Clare Salisbury

Who's who?

**Head of School / DSL (Designated
Safeguarding Leader) -**

Mr Jim Mather

Family Liason Officer

Ms Sally Lindsay

Office Manager

Ms Claudia Diacos



Meet the Year 4 team



Ms Turner
Yr4 Owens
Teacher



Ms Ahmed
Yr 4
Student teacher



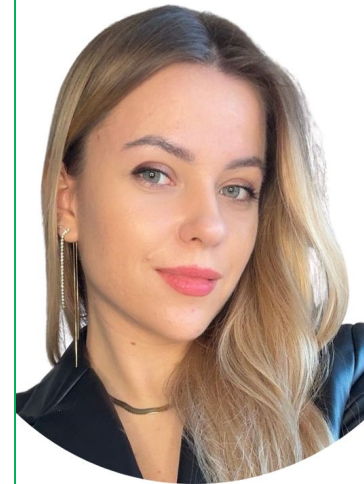
Ms Preddie
Yr 4
Teaching assistant

Ms Gillis
Yr 4 Ali
Teacher

Ms Robinson
Yr4
Teaching assistant

Specialist Staff

- All teachers have statutory PPA (Planning, Preparation and Assessment) time
- During this time, all children will be taught by specialist teachers:
 - Ms Klaudia Muzylo (Specialist Music Teacher from Sing Education)
 - Coach Conor Power (Specialist PE Coach from Moving Matters)



Summer upgrades



Importance of attendance and punctuality at Clapham Manor



- The DfE sets expectations of all schools about what constitutes good attendance for children.
- Lost learning for children
- Setting your child up for a successful day

School Day – arrival times

- School gates will open from 8:40am and will close promptly at 8:50am.
- At 8:50am, the bell will ring, children will line up and make their way to the classroom. Registration will be taken at promptly by 8:55am.
- It is vital that the school site is secured quickly at the start of the day and we therefore kindly ask that parents drop off and vacate the playground promptly to enable this to happen.
- Adults should only enter the school building via the school office.
- Maintaining site safety



What happens in the event of reduced attendance?

- ‘Working Together to Improve School Attendance’ is now a statutory DfE publication.
- Parents / carers will be written to in the event of repeated lateness.
- For any absence requests, parents / carers must complete the required absence request form (on school website or in the school office).
- As per school policy, holidays taken during term time will not be authorised and as per DfE guidance may lead to prosecution by the local authority.
- We ask that parents do not put the school in this position unless there are significant extenuating circumstances.



Uniform Expectations

- We expect our children to take pride in our school and themselves and uniform standards are important at CMPS.
- Details of the School Uniform Policy can be found on the school website ([click here](#)).
- We will be enforcing the policy robustly.
- The PTA has a collection of 'nearly new uniform' to ensure uniform is accessible to all. This is available at different events across the year.
- As parents/carers, your role is to ensure that your child attends school in full school uniform.
- Please remember: no smart watches, no trainers, no jewellery (except for small stud earrings).



Uniform expectations

Winter uniform expectations:

- Navy trousers or navy skirt or navy pinafore dress
- Plain white polo shirt
- *CMPS logo'd navy school sweatshirt or cardigan
- **Black school shoes**

Summer uniform expectations:

- Navy trousers or Navy skirt or navy shorts dress
- Light blue gingham dress
- Plain white polo shirt
- Navy socks or tights (plain)
- **Black school shoes**

Full school PE kits must be worn (see policy)

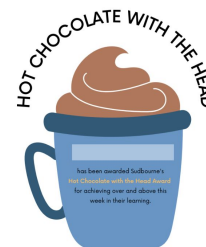


PLEASE NAME EVERYTHING!

It is very hard to return items to the correct person if they are not named.

Behaviour expectations

- Nurturing, positive approach to behaviour built on relationships.
- Calm, consistent adult behaviour - delivered by all adults in the same way.
- Scripted conversations to 'teach' children about good choices.
- We recognise and reward good choices through:
 - Certificates in our weekly celebration assembly
 - Hot chocolate with the Head
 - Praise postcards
 - Individual House Points



Expectations



Be Ready



Be Respectful



Be Safe

THE
ZONES OF
REGULATION®



Behaviour expectations

- However, this should not be confused with being too lenient!
- At CMPS, we have a clear ‘behaviour and consequences’ guidance document used by staff and leaders.
- All children have a **right to learn**.
- There will be a renewed focus for 26/27 on having a zero tolerance approach for:
 - Physical behaviours (i.e. fighting)
 - Prejudice behaviours (i.e. racism)
 - Disruption to learning
- The above will not be accepted and where a teachers instructions are not followed, a child exhibiting such behaviors may be removed from the classroom so others can continue to learn.
- When this is extreme or repeated, it could result in a suspension as a last resort.



Year 4 curriculum overview

- The whole school foundation curriculum map can be found here:
<https://claphammanor.lambeth.sch.uk/curriculum-core-purpose-statement/>
- For Maths, we follow the White Rose scheme of learning.
- Our Maths curriculum can be found here:
<https://claphammanor.lambeth.sch.uk/mathematics-1/>
- For English, we follow the scheme of work designed by CUSP which is designed by Unity Schools Partnership. The Reading and Writing curriculums can be found here:
<https://claphammanor.lambeth.sch.uk/english-2/>
- For Science, History, Geography, and Art & DT we also follow CUSP.

Year 4 curriculum overview

- French follows Primary Languages Network.
- Music follows the Sing Education curriculum (taught by Ms Klaudia Muzylo)
- PE follows a bespoke curriculum designed by Moving Matters.
- RE, PSHE and RSE follows a programme created by Jigsaw.
- Computing follows our bespoke curriculum using the National Centre for Computing Education (NCCE).

Example Timetable

4 Owens: PE Tuesday and Thursday

4 Ali: PE Monday and Thursday

Year 4 Teaching Timetable 26/27

	Monday	Tuesday	Wednesday	Thursday	Friday
8:45am - 8:50am	Meet and greet	Meet and greet	Meet and greet	Meet and greet	Meet and greet
8.50am - 8.55am	Transition	Transition	Transition	Transition	Transition
8.55am - 9.00am	Registration	Registration	Registration	Registration	Registration
9.00am - 9.10am (10 mins)	Handwriting	Times Tables	Handwriting	Times Tables	Home Learning
9.10am - 10:10am (60 mins)	Writing	Writing Spelling	Writing	PPA - Music / PE	Writing
10.10am - 10.15am	Transition		Transition	Transition	Transition
10:15am - 10:35am	Whole School Values Assembly		Assembly - Theme	Assembly - Music	Assembly - Wow
10:35am - 10:50am	Playtime	Playtime	Playtime	Playtime	Playtime
10:50am - 10:55am	Transition	Transition	Transition	Transition	Transition
10:55am - 11:45pm (50 mins)	Maths	Maths	Maths	PPA - Music / PE	Maths
11.45am - 12.25pm (40 mins)	Reading	Reading	Reading	Arithmetic	Reading
12.25pm - 12.30pm	Transition	Transition	Transition	Transition	Transition
12:30pm - 1.30pm	KS2 Lunch	KS2 Lunch	KS2 Lunch	KS2 Lunch	KS2 Lunch
1.30pm - 1:35pm	Transition	Transition	Transition	Transition	Transition
1:35pm - 1:40pm	Registration	Registration	Registration	Registration	Registration
1:40pm - 2:30pm (50 mins)	Science	Foundation Subject	Spelling	Writing	Foundation Subject
2:30pm - 2:35pm	Transition	Transition	Transition	Transition	Transition
2:35pm - 3.25pm (50 mins)	Foundation Subject	Foundation Subject	Foundation Subject	Foundation Subject	Foundation Subject
15.25pm - 15.30pm	Transition	Transition	Transition	Transition	Transition

Physical Education

- One of our PE sessions is provided by a specialist PE educational provider called Moving Matters (<https://moving-matters.org>) and the other is provided by the class teacher.
- Each PE session will be around 1 hour long.
- Our Moving Matters PE day is Thursday
- Our Class Teacher PE day is Monday (Ali) and Tuesday (Owens) This day may change each half term - we will keep you informed.
- Please ensure children are wearing the correct school PE uniform on both these days. On all other days they must wear their school uniform.

Educational Visits

- Educational Visits are carefully mapped against the curriculum to ensure children receive enriching experiences that will enhance their learning and support personal development.
- In Year 4, we are hoping to book the following experiences over the year.
Information about these will be provided to parents once bookings are confirmed. Parent confirmations and payments must be made via Arbor.
- Autumn: The Science Museum
- Spring: Khalsa Jatha Gurdwara
- Summer: Thames Young Mariners

Universal Consent

At Clapham Manor, we endeavor to streamline processes to make it easier and more effective for our parents. Therefore, we ask for consent for school trips using a single consent for the whole academic year in line with recommended best practice. This saves parents having to return permission every time there is an educational trip.

The trips and activities covered by this consent include:

- all visits and trips (excluding residential trips) which take place during the school day.
- off-site sporting fixtures during the school day.

The school will still send you information about each visit/trip or activity before it takes place. You can, if you wish, inform the school that you do not want your child to take part in a particular school visit or trip.

How to consent for Universal Trip Consent

We would kindly ask that all parents complete the universal consent form. You can do this by logging into your arbor account and at the top there will be a prompt for you to consent which will read: “*Universal Trip Consent 2026/27*.”

Parents support/volunteers

- We value the offer of support from parents in any way.
- Parents have supported in hearing children read, during art activities, school trips, whole school events, library etc
- All parent volunteers in school need to be DBS (Disclosure Barring Service) checked to ensure they are safe to work with children and will receive safeguarding training before they start volunteering in school.
- We ask that parents offer to support the school but not their child.
- If you are interested in volunteering on a regular basis, [please complete this form](#), and a member of LMT will be in contact in due course.
- If you would like to support the school by purchasing equipment and resources, you are able to access the school Amazon wish lists and make orders directly to school. Please note, this is not an expectation of parents / carers to do.

www.claphammanor.lambeth.sch.uk/amazon-wishlist

Assessments

- Across Years 2 - 6, all children are assessed in Maths, Reading & Writing at the end of the Autumn, Spring and Summer terms, where Year 1 are assessed in Summer term.
- Assessments help us track progress, identify trends and analyse gaps in learning so we can adjust planning to best support children's needs.
- Assessments only provide a part of your child's learning journey. When we report to parents, we provide our 'teacher judgement'; taking into account all the evidence demonstrated on a daily basis in lessons as well.

Statutory Assessments

- Year 4 - Multiplication Tables Check (MTC)

‘The purpose of the MTC is to determine whether pupils can recall their times tables fluently, which is essential for future success in mathematics. It will help schools to identify pupils who have not yet mastered their times tables, so that additional support can be provided.’ - *DfE*

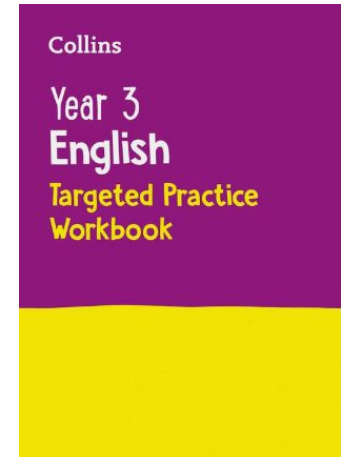
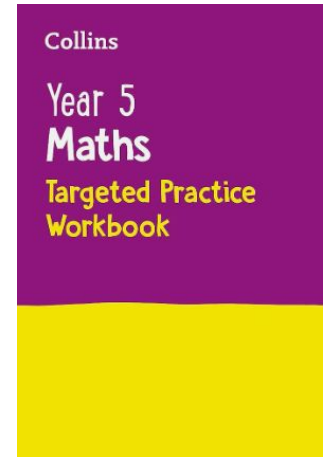
- Taken between Monday 7th June - Friday 18th June 2027
- Similar to ‘Soundcheck’ on Times Table Rock Stars
- Times tables learning is embedded into maths lessons at school
- Please encourage daily practice on TTRS (10 minutes / day) at home

<https://play.ttrockstars.com/auth/school/student/23185>



Home Learning

- Home Learning will be set weekly every Friday and collected in the following Thursday.
- We will continue to use Collins Targeted Practice Workbooks for English and Maths.
- Daily Fluency Practice must take place across TTRS, Reading and Spelling.
- Optional 'Half Termly Projects' are also set where we encourage children to make one project relating to a topic they are being taught over that half term.



Daily Fluency Practice:

Year Group	NumBots	TTRS (Times Tables Rockstars)	Reading (School Reading Book)	Spelling (Set by Year Group)
Years 1 and 2	10 minutes / day		10 minutes / day	4 - 6 words 30 minutes / week
Years 3 and 4		10 minutes / day	15 minutes / day	6 - 8 words 30 minutes / week
Years 5 and 6		10 minutes / day	20 minutes / day	8 - 10 words 30 minutes / week

Weekly Home Learning:

In addition to the Daily Fluency Practice, weekly Home Learning is set on a **Friday** and collected the following **Thursday**. This week, your child's Home Learning is as follows:

Spellings	
Our spelling rule this week are word roots	
Helpful	Paragraph
Helpfully	Photograph
Helpless	Biography

Collins Targeted Practice Workbook	
The pages we are completing this week are...	
Maths Pages 70 – 71	'Estimating Measures'
English Pages 90 - 91	'Determiners'

Communication about your child's progress and education

- Website - year group pages
- School Instagram Account @claphammanorprimaryschool
- Newsletters sent every fortnight - please read these!
- Parent Conference Evenings twice per year booked via Arbor
- Open classrooms twice a year
- Annual mid-year report & an optional 'drop in' event
- Office open between 8:00am - 4:30pm
- Email admin@cmps.acreschools.org who will pass it on
- Parent/Carer meetings, workshops & coffee events



Contacting a member of staff

- We value face to face communication and ensure that class teachers are available before and after school in the playground.
- Although staff can be contacted by email, we ask that you are mindful of our teachers staff workload, as such we will operate an email window between 7am and 7pm, Monday to Friday; emails will not be reviewed outside of these times.
- Our school's policy is to respond to all emails, where possible, within 3 working days.
 - katie.turner@cmps.acreschools.org
 - marcelene.campbell@cmps.acreschools.org

What your child will need

- Book bag with reading book.
- A named water bottle.
- Appropriate additional clothing, suitable for the weather (e.g. coat, hat, gloves).
- If it is necessary for your child to have a phone, these need to be turned off and handed in to a member of staff on the gate in the morning.
- At break, children can have a healthy snack of fresh fruit.
- Please ensure that nuts are not included in packed lunches.
- Please ensure your child does not bring in any toys, stationary or personal items. It's important we are consistent across the whole school.

Key Dates for Year 4

- Class assembly dates - Owens: 15/01/27, 14/05/27
Ali: 22/01/27, 07/05/27
- Parent Evenings:
 - 6th and 7th October 2026
 - 13th and 14th April 2027
- Trips:
 - TBC
- Open Classroom Week:
 - 9th - 13th November 2026 (Years 1-6)
 - 24th - 28th May (Nursery - Year 6)

Keep an eye on our communications for upcoming events!

Clubs at Clapham Manor

- We are proud to provide an extensive range of both staff-led and specialist-led clubs at CMPS - [click this link](#).
- Staff-led clubs cost **£25 for 10 sessions**.
- These are booked via Arbor.
- Specialist clubs range in price and are booked via the club company.
- Clubs run on a **ten week block each term**
- Autumn term clubs will start from **Monday 14th September**.
- Clubs will run subject to the minimum required number of children signing up; if a club is unable to run due to low numbers, the club provider will contact you directly.



Musical instrument lessons

- Private music lessons take place during the week and will be organised by Sing Education.
- Private music lessons can be provided for a wide range of instruments such as harp, guitar, drums, violin, voice, piano, cello, clarinet, flute.
- Lessons are available to children from Yr 1 to Yr 6.
- These can be booked on an individual or group (max 3 children) basis.
- Peripatetic music lessons will be in 10 week blocks.
- If an instrumental teacher is absent, an additional date will be given when that session will be rescheduled.



Parent/Carer Engagement

- Our revised 'Home School Agreement' is available on our website.
- It details what you can expect of us, what we expect of the children and also what we expect of you as parents / carers.
- Some key points from this document:
 - We expect our staff to be treated with respect and parents to conduct themselves appropriately on school site.
 - Be mindful of the appropriateness of any communication of social media sites or WhatsApp groups.
 - You have a role to raise anything that makes you feel uncomfortable about someone else's communication (i.e. no one should be naming children or staff on WhatsApp groups).



CMPS Instagram



