

Welcome to Clapham Manor



Clapham Manor
*Primary School &
Nursery*

Growing Brighter Futures



Who's who for 2026/27

LMT (Leadership and Management Team)

Executive Headteacher

Mr James Broad



Head of School

Mr Jim Mather

Assistant Headteacher for Inclusion

Mr Christian Matheron



Assistant Headteacher for Teaching and Learning

Ms Clare Salisbury

Who's who?

**Head of School / DSL (Designated
Safeguarding Leader) -**

Mr Jim Mather

Family Liason Officer

Ms Sally Lindsay

Office Manager

Ms Claudia Diacos



Meet the Year EYFS team



Ms Harris
Rosen Class Teacher
EYFS Phase Lead



Ms Moss
Donaldson Class
Teacher



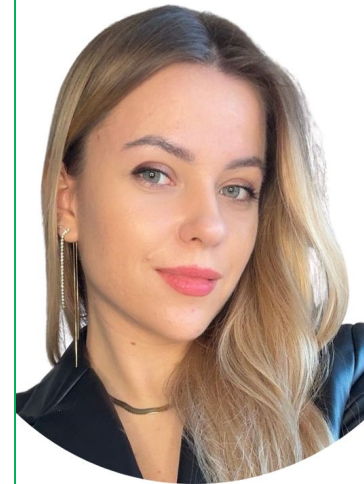
Ms Josephine
Rosen EYE M-Th

Ms Power
Rosen TLA - F

Ms Olrod
Donaldson TLA

Specialist Staff - Reception

- All teachers have statutory PPA (Planning, Preparation and Assessment) time
- During this time in Reception, all children will be taught by specialist teachers:
 - Ms Klaudia Muzylo (Specialist Music Teacher from Sing Education)
 - Coach Conor Power (Specialist PE Coach from Moving Matters)



Summer upgrades



Importance of attendance and punctuality at Clapham Manor



- The DfE sets expectations of all schools about what constitutes good attendance for children.
- Lost learning for children
- Setting your child up for a successful day

What happens in the event of reduced attendance?

- ‘Working Together to Improve School Attendance’ is now a statutory DfE publication.
- Parents / carers will be written to in the event of repeated lateness.
- For any absence requests, parents / carers must complete the required absence request form (on school website or in the school office).
- As per school policy, holidays taken during term time will not be authorised and as per DfE guidance may lead to prosecution by the local authority.
- We ask that parents do not put the school in this position unless there are significant extenuating circumstances.



School Day – arrival times

- School gates will open from 8:40am and will close promptly at 8:50am.
- Staff will be present in the playground to welcome the children to school from 8:40am.
- Children in Yr R enter the school from 8.40am and make their way straight to their classroom.
- Registration will be taken at promptly by 8:55am.
- It is vital that the school site is secured quickly at the start of the day and we therefore kindly ask that parents drop off and vacate the playground promptly to enable this to happen.
- Adults should only enter the school building via the school office



Uniform Expectations

- We expect our children to take pride in our school and themselves and uniform standards are important at CMPS.
- Details of the School Uniform Policy can be found on the school website ([click here](#)).
- We will be enforcing the policy robustly.
- The PTA has a collection of 'nearly new uniform' to ensure uniform is accessible to all. This is available at different events across the year.
- As parents/carers, your role is to ensure that your child attends school in full school uniform.
- Please remember: no smart watches, no trainers, no jewellery (except for small stud earrings).



Uniform expectations

Winter uniform expectations:

- Navy trousers or navy skirt or navy pinafore dress
- Plain white polo shirt
- *CMPS logo'd navy school sweatshirt or cardigan
- **Black school shoes**

Summer uniform expectations:

- Navy trousers or Navy skirt or navy shorts dress
- Light blue gingham dress
- Plain white polo shirt
- Navy socks or tights (plain)
- **Black school shoes**

Full school PE kits must be worn (see policy)



PLEASE NAME EVERYTHING!

It is very hard to return items to the correct person if they are not named.

Behaviour expectations

- Nurturing, positive approach to behaviour built on relationships.
- Calm, consistent adult behaviour - delivered by all adults in the same way.
- Scripted conversations to 'teach' children about good choices.
- We recognise and reward good choices through:
 - Certificates in our weekly celebration assembly - Reception from Spring term
 - Hot chocolate with the Head - Reception from Autumn 2
 - Praise postcards - Nursery + Reception
 - Green choice stickers - Nursery + Reception



Expectations



Be Ready



Be Respectful



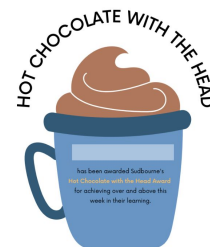
Be Safe

THE
ZONES OF
REGULATION®



EYFS Behaviour expectations

- We use the language of Green and Red choices.
- We use the adapted Clapham Manor Consequence wheel
- We work hard to build relationships with families as well as children.
- We endeavour to keep parents/carers informed about your child's day at school (through Tapestry, conversations)
- Reception will start using House Points in Summer 1 for House Points.



Expectations



Be Ready



Be Respectful



Be Safe

THE
ZONES OF
REGULATION®



Year R curriculum overview

- The whole school foundation curriculum map can be found here:

<https://claphammanor.lambeth.sch.uk/curriculum-core-purpose-statement/>

- For Maths, we follow the White Rose scheme of learning.

- Our Maths curriculum can be found here:

<https://claphammanor.lambeth.sch.uk/mathematics-1/>

- For English, we follow the scheme of work designed by CUSP which is designed by Unity Schools Partnership. The Reading and Writing curriculums can be found here:

<https://claphammanor.lambeth.sch.uk/english-2/>

- For Science, History, Geography, and Art & DT we also follow CUSP.

Year <xx> curriculum overview

- Music follows the Sing Education curriculum (taught by Ms Klaudia Muzylo)
- PE follows a bespoke curriculum designed by Moving Matters.
- RE, PSHE and RSE follows a programme created by Jigsaw.

Example Timetable

Reception Autumn 1

Reception	Monday	Tuesday	Wednesday	Thursday	Friday
08:45 – 9:00	Registration Books on the carpet	Registration Books on the carpet	Registration Books on the carpet	Registration Books on the carpet	Registration Books on the carpet
9-9.30	Phonics	Phonics	Phonics	Phonics	Phonics
9.30- 10	Busy Learning	Busy Learning	Busy Learning	Busy Learning	Busy Learning
10 - 10.15	Snack and Water Time & Story	Snack and Water Time & Story	Snack and Water Time & Story	Snack and Water Time & Story	Snack and Water Time & Story
10.15 - 11	Busy Learning	Busy Learning	Busy Learning	Busy Learning	Busy Learning
11 - 11.15	Maths	Maths	Maths	Maths	PSHE/RE
11.15 - 11.30	Hand Wash and Songs Rosen- 11:45 Donaldson 11:50	Hand Wash and Songs	Hand Wash and Songs	Hand Wash and Songs	Hand Wash and Songs
11.30	Lunch				
12-12.30	Playground				
12.30	Register				
12.40 - 1.00	CUSP Literacy	CUSP Literacy	CUSP Literacy	Music and PE 1 hour each and swap	CUSP Literacy
1.00 - 2.00	Busy Learning	Busy Learning	Busy Learning		Busy Learning
2-2.10	Tidy up Time	Tidy up Time	Tidy up Time		Tidy up Time
2.10 - 2.30	Reading Comprehension	Reading Comprehension	Reading Comprehension		PSHE/RE
2.35 - 2.55	Afternoon Play				
3.00 - 3.15	Circle Time UTW/PSED/CL	Circle Time UTW/PSED/CL	Circle Time UTW/PSED/CL	Circle Time UTW/PSED/CL	Circle Time UTW/PSED/CL
3:15 –3:30	Prepare to go Home/Hometime Story and Milk				

Physical Education

- Our PE session is provided by a specialist PE educational provider called Moving Matters (<https://moving-matters.org>)
- Each PE session will start around 30 minutes long.
- Our Moving Matters PE day is Thursday
- Please ensure children are wearing the correct school PE uniform on both these days. On all other days they must wear their school uniform.

Educational Visits

- Educational Visits are carefully mapped against the curriculum to ensure children receive enriching experiences that will enhance their learning and support personal development.
- In Reception, we are hoping to book the following experiences over the year. Information about these will be provided to parents once bookings are confirmed. Parent confirmations and payments must be made via Arbor.
 - Autumn: Nature Walk
 - Spring: Fire Station
 - Summer: The Spinney

Universal Consent

At Clapham Manor, we endeavor to streamline processes to make it easier and more effective for our parents. Therefore, we ask for consent for school trips using a single consent for the whole academic year in line with recommended best practice. This saves parents having to return permission every time there is an educational trip.

The trips and activities covered by this consent include:

- all visits and trips (excluding residential trips) which take place during the school day.
- off-site sporting fixtures during the school day.

The school will still send you information about each visit/trip or activity before it takes place. You can, if you wish, inform the school that you do not want your child to take part in a particular school visit or trip.

How to consent for Universal Trip Consent

We would kindly ask that all parents complete the universal consent form. You can do this by logging into your arbor account and at the top there will be a prompt for you to consent which will read: “*Universal Trip Consent 2026/27*.”

Parents support/volunteers

- We value the offer of support from parents in any way.
- Parents have supported in hearing children read, during art activities, school trips, whole school events, library etc
- All parent volunteers in school need to be DBS (Disclosure Barring Service) checked to ensure they are safe to work with children and will receive safeguarding training before they start volunteering in school.
- We ask that parents offer to support the school but not their child.
- If you are interested in volunteering on a regular basis, [please complete this form](#), and a member of LMT will be in contact in due course.
- If you would like to support the school by purchasing equipment and resources, you are able to access the school Amazon wish lists and make orders directly to school. Please note, this is not an expectation of parents / carers to do.

www.claphammanor.lambeth.sch.uk/amazon-wishlist

Assessments

- In Reception all pupils are assessed during the first 6 weeks of school (this is called their Baseline Assessment).
- We continually assess pupils in Reception against the Early Learning Goals.
- Assessments help us track progress, identify trends and analyse gaps in learning so we can adjust planning to best support children's needs.
- Assessments only provide a part of your child's learning journey. When we report to parents, we provide our 'teacher judgement'; taking into account all the evidence demonstrated on a daily basis in lessons as well.

Home Learning

- In Reception we expect all pupils to be read with at home on a daily basis.
- Daily Fluency Practice (using Numbots) is introduced during Spring term.



Phonics

Once our phonics groups have started, children will always have 3 books in their reading pack:

- one smaller black and white book from their phonics teacher
- one larger 'book bag book' they will be given from their classroom
- one 'reading for pleasure' book

The phonics books will be at the same level (ie. if they are in the green phonics group, both of these books will be green band)



Communication about your child's progress and education

- Website - year group pages
- School Instagram Account @claphammanorprimaryschool
- Newsletters sent every fortnight - please read these!
- Parent Conference Evenings twice per year booked via Arbor
- Open classrooms once a year
- Annual mid-year report & an optional 'drop in' event
- Reading Records
- Office open between 8:00am - 4:30pm
- Email admin@cmps.acreschools.org who will pass it on
- Parent/Carer meetings, workshops & coffee events
 - Reception, Year 1, Year 2 - 'Supporting your child to read at home and an overview of phonics through Read Write Inc' - 23/09/26, 9:00-9:45am



Contacting a member of staff

- We value face to face communication and ensure that class teachers are available before and after school in the playground.
- Although staff can be contacted by email, we ask that you are mindful of our teachers staff workload, as such we will operate an email window between 7am and 7pm, Monday to Friday; emails will not be reviewed outside of these times.
- Our school's policy is to respond to all emails, where possible, within 3 working days.

What your child will need

- Book bag with reading record & reading book.
- A named water bottle.
- Appropriate additional clothing, suitable for the weather (e.g. coat, hat, gloves).
- Fruit - we have a snack table and fruit will be provided.
- Please ensure that nuts are not included in packed lunches.
- Please ensure your child does not bring in any toys, stationary or personal items. It's important we are consistent across the whole school.

Key Dates for Reception

- Class assembly dates
 - Rosen 09/07/26
 - Donaldson 16/07/26
- Parent Evenings:
 - 6th and 7th October 2026
 - 13th and 14th April 2027
- Trips:
 - Autumn 2
 - Spring 1
 - Summer 2
- Open Classroom Week:
 - 24th - 28th May (Nursery - Year 6)

Clubs at Clapham Manor

- We are proud to provide an extensive range of both staff-led and specialist-led clubs at CMPS - [click this link](#).
- Staff-led clubs cost **£25 for 10 sessions**.
- These are booked via Arbor.
- Specialist clubs range in price and are booked via the club company.
- Clubs run on a **ten week block each term**
- Autumn term clubs will start from Monday **14th September**.
- Clubs will run subject to the minimum required number of children signing up; if a club is unable to run due to low numbers, the club provider will contact you directly.



Parent/Carer Engagement

- Our revised 'Home School Agreement' is available on our website.
- It details what you can expect of us, what we expect of the children and also what we expect of you as parents / carers.
- Some key points from this document:
 - We expect our staff to be treated with respect and parents to conduct themselves appropriately on school site.
 - Be mindful of the appropriateness of any communication of social media sites or WhatsApp groups.
 - You have a role to raise anything that makes you feel uncomfortable about someone else's communication (i.e. no one should be naming children or staff on WhatsApp groups).



CMPS Instagram



