

Welcome to Clapham Manor



Clapham Manor
Primary School &
Nursery

Growing Brighter Futures



Mrs Lancaster will cover...

- Who's Who?
- Term Dates
- School Day
- Year 6 Academic Achievements
- Attendance
- Wrap Around Care
- Lunchtime
- Uniform
- Behaviour
- Enrichment (Specialist Staff, Sports, Music, Clubs & Trips)
- Parent / Carer Engagement
- Home - School Agreement
- Mental health

Who's who?

- Executive Head Teacher - Mr Broad
- Head of School - Ms Lancaster
- Assistant Head Teacher (Inclusion/SENCo) - Ms Williams
- Assistant Head Teacher (Teaching and Learning) - Mr Hutton
- Early Years Lead - Ms Pinkess
- Family Support Worker - Ms Jehan Chaudhri
- Office Manager - Ms Claudia Diacos

Term Dates

Term	Term start date	Term finish date
Term 1	Wednesday 6 th September 2023–Yr 1 - 6 start Thursday 14 th September 2023 – Yr R start	Friday 20th October 2023 (3:30pm)
Term 2	Monday 30th October 2023	Tuesday 19th December 2023 (1:30pm)
Term 3	Wednesday 3rd January 2024	Friday 9th February 2024 (3:30pm)
Term 4	Monday 19 th February 2024	Thursday 28th March 2024 (1:30pm)
Term 5	Monday 15 th April 2024	Friday 24th May 2024 (3:30pm)
Term 6	Tuesday 4th June 2024	Tuesday 23rd July 2024 (1:30pm)

INSET Days	
INSET day 1	Monday 4th September 2023
INSET day 2	Tuesday 5th September 2023
INSET day 3	Friday 24th November 2023
INSET day 4	Wednesday 3rd January 2024
INSET day 5	Monday 3rd June 2024

- CMPS premises will be used as a polling station for a general election.

School Day – arrival times

- School gates will open from 8:40am and will close at 8:50am.
- Staff will be present in the playground to welcome the children to school from 8:40am. At 8:50am, the bell will ring, children will line up and make their way to the classroom.
- Yr 5 and 6 are encouraged to enter the school site by themselves in preparation for transitions to secondary school.
- It is vital that the school site is secured quickly at the start of the day and we therefore kindly ask that parents drop off and vacate the playground promptly to enable this to happen.
- Adults should only enter the school building via the school office.



School Day – pick up times

- At the end of the school day, children will be dismissed at 3:30pm.
- Teachers will be present from 3:30pm - 3:40pm at the school gates.
- At 3:40pm, the school gates will be secured and any children left will be taken to the school office. You will then need to collect your child from the school office via Belmont Road and sign to state why you have collected your child late.
- In the event of repeated late collection, parents / carers will be contacted formally in writing and invited to attend a meeting with the Head of School.
- Children will only be dismissed to the care of an adult that we have written permission for them to leave with. Please make sure that you complete a permission form if this is relevant to you.
- If there is any change to your regular pick up routine, please ensure that notification is given in writing and that the adult turns up with photographic identification.
- Please be patient while staff get to know all the children, parents and carers.

Children's Academic Achievement at CMPS 2023

Clapham Manor Primary KS2 Attainment

Subject	CMPS ARE	NA ARE (2023)	+/-
Maths	84%	73%	+11%
Reading	86%	73%	+13%
Writing	72%	71%	+1%
VGPS	86%	72%	+14%
Combined	72%	59%	+13%

Attendance

- At 8:50am, children will make their way to the classroom
- Registration will be taken at promptly by 8:55am
- It is important that all children arrive promptly to school on time
- Parents / carers will be written to in the event of repeated lateness
- Please contact the school office for any attendance enquiries
- For any absence requests, parents / carers must complete the required absence request form (on school website or in the school office)
- As per school policy, holidays taken during term time will not be authorised and as per DfE guidance may lead to prosecution by the local authority
- We ask that parents do not put the school in this position unless there are significant extenuating circumstances

Attendance

GOOD ATTENDANCE MEANS...

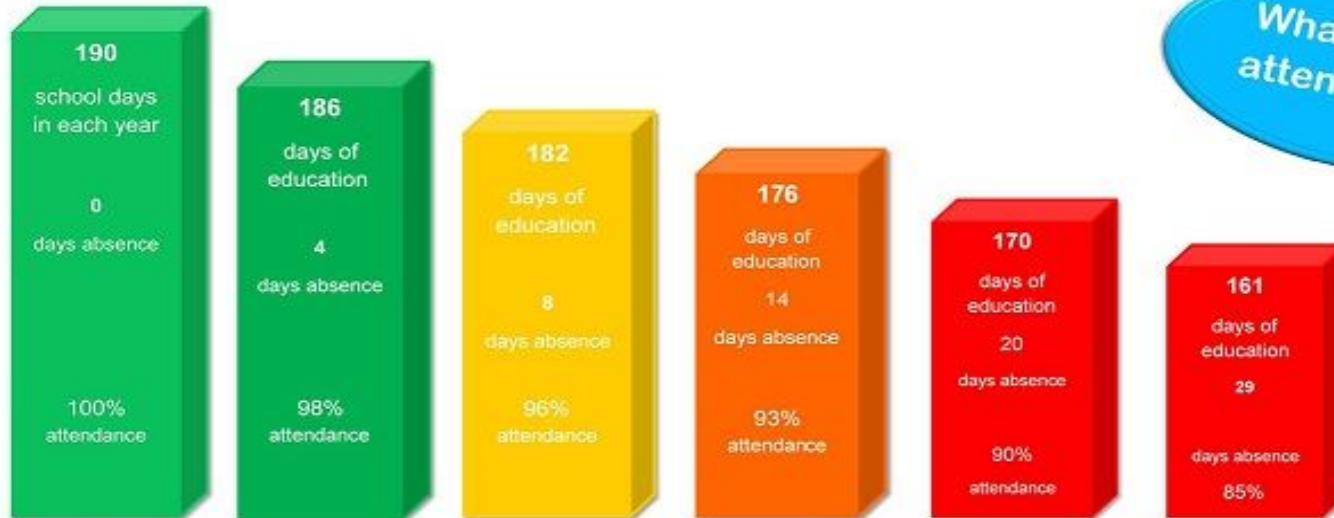
Being in school at least **98%** of the time or 186 to 190 days

That's no more than 4 days off a year

175 non-school days a year

All this time for holidays and appointments

365 days in the calendar year



What's your attendance?

Expected attendance

Risk of underachievement

Severe risk of underachievement

Wrap Around Care

- Breakfast Club and After School Club (located in the Main School)
- 7:45am - 9.00am / 3.30pm - 6.00pm
- Nursery Pupils 3.30pm - 5.30pm currently
- Run by Junior Adventures Group (JAGs) who aim to offer families safe and active Extended School Club services and to engage and educate children on the benefits of a healthy lifestyle through activity
- Children to access a range of fun and enriching experiences.
- Drinks and light bites are always included each day to ensure children remain energised throughout these active sessions.
- Children are escorted to playgrounds in the morning and escorted to after school club
- Booking via JAGs website or link on school website (under: parents - extended day)



Lunch time at Clapham Manor

- All children have the option of a hot, freshly cooked free school meal on school site every day. This is for one year.
- We use the private catering company, Harrison's.
- The menus are seasonal and varied and there is range of choices that includes a vegetarian and a Halal option.
- We have a 'family dining' system where children sit and eat together with knives and forks and children are supported by staff
- We insist on good table manners and use lunchtime as a teaching opportunity for this
- Packed lunch - healthy, no nuts, no fizzy drinks or sweets and chocolate and a sensible amount.



Uniform expectations

Winter uniform expectations:

- Navy trousers or navy skirt or navy pinafore dress
- Plain white polo shirt
- *CMPS logo'd navy school sweatshirt or cardigan
- Navy socks or tights (plain)
- **Black school shoes**

Summer uniform expectations:

- Navy trousers or Navy skirt or navy shorts dress
- Light blue gingham dress
- Plain white polo shirt
- Navy socks or tights (plain)
- **Black school shoes**

Full school PE kits must be worn (see policy)



PLEASE NAME EVERYTHING!

It is very hard to return items to the correct person if they are not named.

Uniform expectations

- Uniform standards are important at CMPS. They encourage us to take pride in our school and ourselves.
- Details of the School Uniform Policy can be found on the school website (click [here](#))
- The PTA has a collection of ‘nearly new uniform’ to ensure uniform is accessible to all. This is available at the school office.
- Your role is to ensure that your child attends school in full school uniform
- Please remember: no smart watches, no trainers, no jewelry (except for small stud earrings)
- Please wear only plain blue or black hijabs

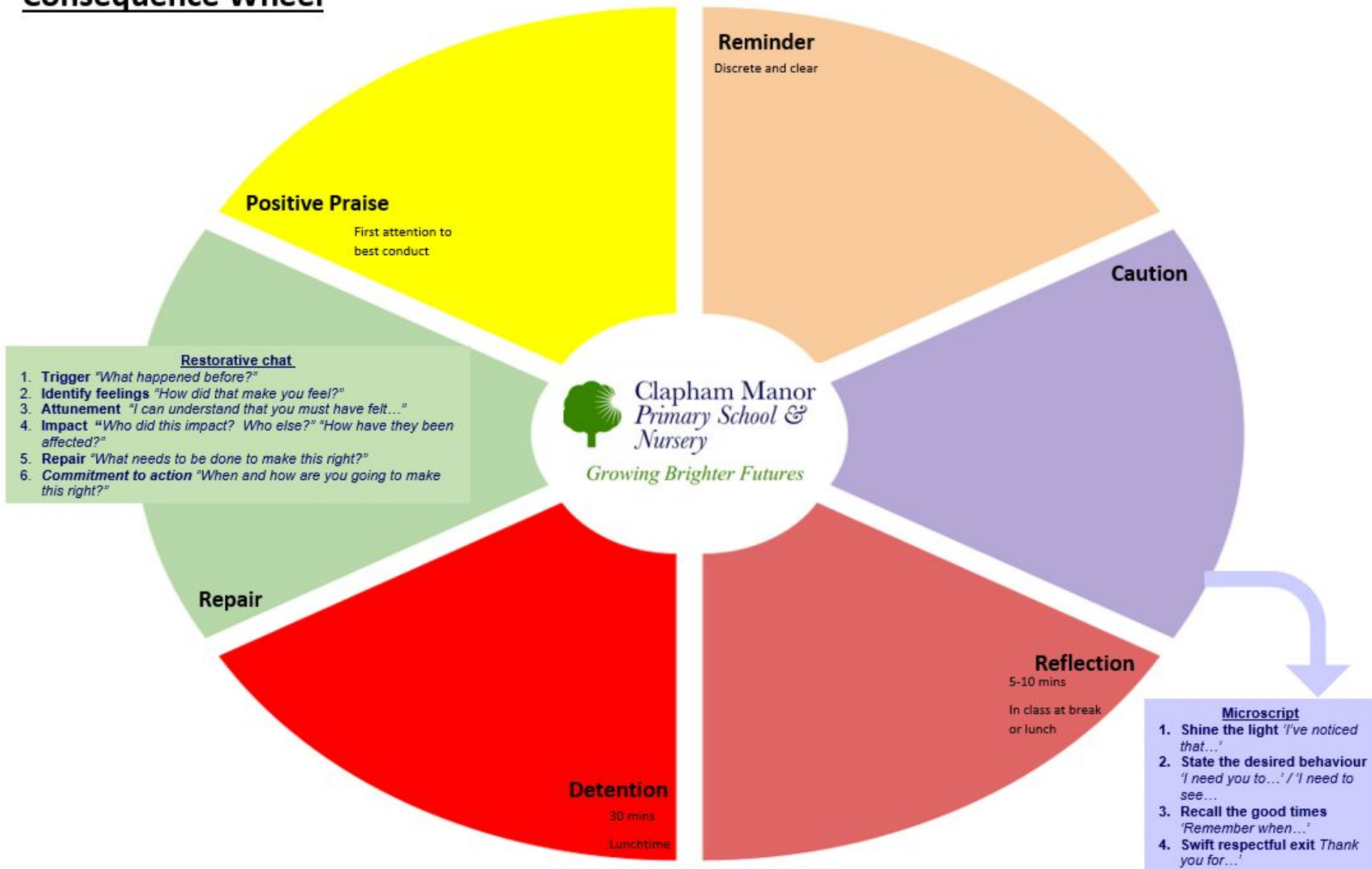


Behaviour expectations

- 3 simple behaviour expectations (rules)
 - ✓ Responsible
 - ✓ Respectful
 - ✓ Safe
- Consistency - consistent approach across the school by all adults
- Scripted conversations to 'teach' children how to behave
- Clear behaviour and consequences guidance
- Low level disruption will not be tolerated as all children have the right to learn
- Discrimination of any kind will not be tolerated



Consequence Wheel



Specialist Staff

- All teachers have statutory PPA (Planning, Preparation and Assessment) time
- During this time, all children will be taught by specialist teachers:
 - Mr Mather (Specialist Music Teacher)
 - Coach Simeon or Coach Nathan (Specialist PE Coaches)
- Children in Yr 6 being taught Mandarin by secondary specialists from Elms Academy
- Global Learning and French will now be taught by class teachers, following the same scheme of work as last year.



Sporting Success

- We continue to utilise the services of our sports coaches (Coach Nathan and Coach Simeon) from Enthuse Kids.
- This year, they will be honing the skills of those children selected to represent the school at various local competitions and for school fixtures
- We will be taking part in the Lambeth Football league on Wednesdays (when it commences) and the coaches will be supporting the squad to prepare
- Representing the school is a huge privilege and any selection will be not only based on ability and effort, but also on good sporting conduct and behaviour



Musical instrument lessons

- Private music lessons take place during the week and will be organised by Mr Mather
- Private music lessons can be provided for a wide range of instruments such as harp, guitar, drums, violin, voice, piano, cello, clarinet, flute
- Lessons are available to children from Yr 1 to Yr 6
- These can be booked on an individual or group (max 3 children) basis
- Peripatetic music lessons will be in 10 week blocks
- If an instrumental teacher is absent, an additional date will be given when that session will be rescheduled



Clubs

- We are proud to provide an extensive range of clubs at CMPS
- New for this year is Fencing!
- Clubs run on a for a ten week block each term (they will start week commencing **Monday 11th September** and will run until week ending **Friday 8th December 2023**).
- Clubs are provided by external coaches/instructors and all clubs can be booked directly with the club provider
- Clubs will run subject to the minimum required number of children signing up; if a club is unable to run due to low numbers, the club provider will contact you directly.
- Confirmation of your child's place will be made directly via the club provider.
- If a child is absent on the day of a club, this will not be refunded



Key Stage 1 Clubs Timetable

KS1					
	Monday	Tuesday	Wednesday	Thursday	Friday
Top Hall		Gymnastics KS1	Taekwondo YR1 - YR6	Tennis KS1	
Olympic Playground	Football KS1				
Junior Playground					
Food Lab	Cooking Club YR2-3	Arty Party YR1 - YR6		Arty Party YR1 - YR6	Science Club YR1- YR6
Dance Studio	Ballet YR1 - YR6	Dance KS1 & KS2		Choir KS1 & KS2	
Classroom			Coding Club YR2		

Key Stage 2 Clubs Timetable

KS2	Monday	Tuesday	Wednesday	Thursday	Friday
Top Hall	Drama KS2		Taekwondo YR1 – YR6		Fencing Club YR3 – YR6
Olympic Playground		Dodgeball KS2	Year 5 & 6 Football	Year 3 & 4 Football	Basketball KS2
Junior Playground		Tennis KS2			
Food Lab		Arty Party YR1 - YR6	Cooking Club YR4 – YR6	Arty Party YR1 – YR6	Science Club YR1 – YR6

Trips and educational visits

- Enriching the children's learning with memorable experiences is an important part of school life.
- Your child's class teacher will discuss plans for the year ahead in further detail shortly.
- Support from parents / carers on any educational visits is always needed and greatly appreciated and we will let you know when this is required. Please email the class teacher if you are available to support.
- Different parents / carers who volunteer will be selected over the course of a year.
- All permission and payment for trips will be done via our online system Arbor.



Parental engagement - school events

Termly parent coffee morning:

- One held each term - please see the school calendar for the dates.

Parent information meetings and workshops:

- Held throughout the course of the academic year, covering a range of topics including preparation for secondary transition, how we teach maths and reading and internet safety.
- These will be held predominantly online (following parent/carer feedback)

Parents Evenings:

- Opportunity twice a year to meet with the class teacher to discuss you child. It is only possible to book these meetings on Arbor.

Online parent survey:

- Autumn
- Summer



Home School Agreement

- Our revised 'Home School Agreement' is available on our website
- It details what you can expect of us, what we expect of the children and also what we expect of parents / carers
- Some key points from this document:
 - In order for Clapham Manor to be an inclusive and happy environment for all members of our school community we expect our staff to be treated with respect and parents to conduct themselves appropriately on school site
 - Be mindful of the appropriateness of any communication of social media sites or WhatsApp groups
 - You have a role to raise anything that makes you feel uncomfortable about someone else's communication (i.e. no one should be naming children or staff on WhatsApp groups)



Mental Health

- CMPS is working with the South London and Maudsley Mental Health Support Team
- Support for children experiencing:
 - Mild to moderate anxiety
 - Behaviours that challenge
- Parent-led sessions, teaching skills to support your child
- Please talk to Ms Pitt or Ms Chaudhri if you would like more information about how the MHST can support you and therefore your child
 - kpitt@clapham-manor.co.uk
 - jchaudhri@clapham-manor.co.uk

WHAT'S ON YOUR CHILD'S MIND?

Have you noticed a change in your child's behaviour?

Do they appear worried, angry, upset or display more challenging behaviours?

Are you concerned but are not sure who to turn to for support?

The Mental Health Support Team (MHST) are here to help!

The MHST are a group of professionals working in the school to support the mental health and wellbeing of your child.

We offer support for children who are experiencing mild to moderate anxiety and challenging behaviour through parent-led sessions, teaching you the skills to help support your child.

For more information on the MHST and how we can support your child please speak to:



Parent/Carer Wellbeing Workshop

- Please come along to our 1 hour Parent/Carer Wellbeing Workshop led by the Mental Health Support Team on **Friday 29th September at 8:50am**
- Meet the team
- Learn strategies to support your wellbeing
- Opportunities



Class teachers will cover...

- Meet the team
- Curriculum coverage
- Timetable (inc. PE)
- Trips
- Parent / carers support (volunteers and wish lists)
- Reporting to parents / carers
- Communication
- Home Learning
- Kit List
- Key Dates

